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Please contact your account manager for your log-in information.

**Login Name:**

**Password:**

**School ID:** (only if Group License was purchased)

*Note: If your school did not purchase a Group License, you will not be required to enter a School ID to login. You will not have access to the administrative functions.*

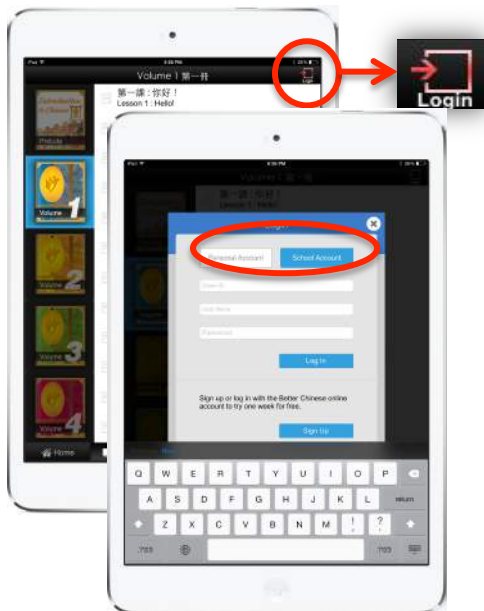
## 1. ACCESSING THE DISCOVERING CHINESE PRO

For iPad users, go to the App Store, type in “Discovering Chinese Pro” in the search box, and download the app. For computer users, simply go to [appweb.betterchinese.com](http://appweb.betterchinese.com) through your browser. We recommend using Google Chrome for the best result.



### Logging In

If your school purchase a group license, be sure to click on “School Account” to login. For individual account, please click on personal account instead of school account to login.



### 2. TABLE OF CONTENTS

You will see a prelude plus 4 volumes after log in. For iPad users, the first lesson of each volume is free. Please login with your Discovering Chinese Pro account information or register for a Discovering Chinese Pro account and get access to all the lessons for free for 7 days.

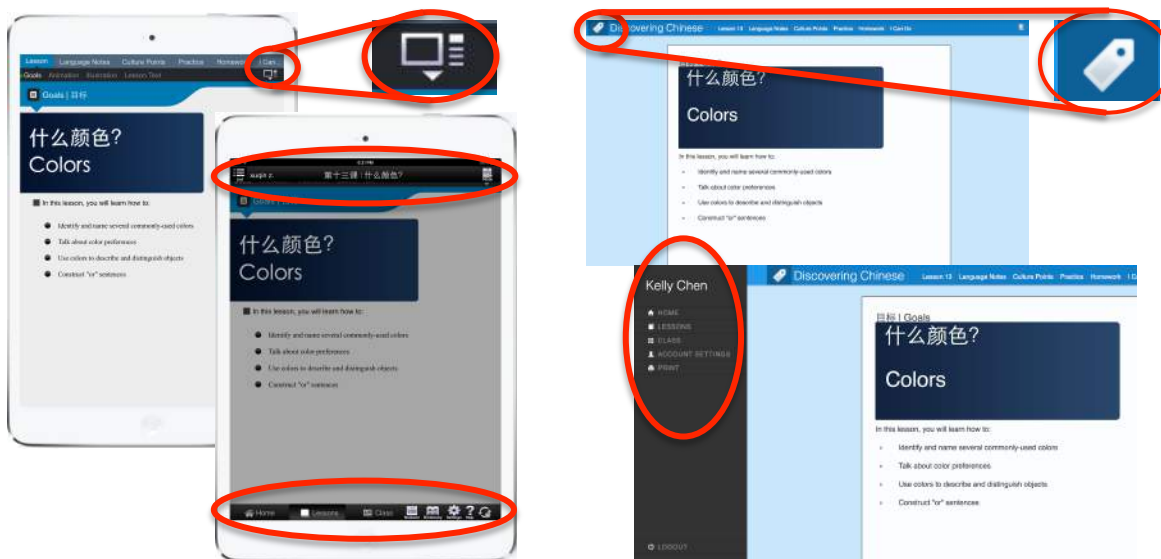


### 3. TOOLBAR

The toolbar provides a group of universal tools for administrative accounts and access to the Lesson Index. For iPad, these include Email, Assign, PDF, Class Management Area, Setting and Note, dictionary. For web, these include assign, print, Class Management Area and Setting.

Click on the toolbar icon to display the hidden toolbar.

- For iPad the icon is located in the upper right corner on every page within each lesson. The toolbar appears on both the top and bottom on the page along with the title of the lesson.
- For web the icon is located in the upper left corner on every page within each lesson and then the toolbar appears on the left side of the page.



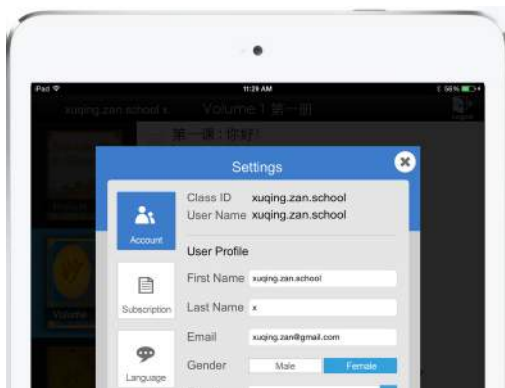
### 3a. SETTINGS

Before entering the first lesson, you can configure the app to suit your needs through settings.



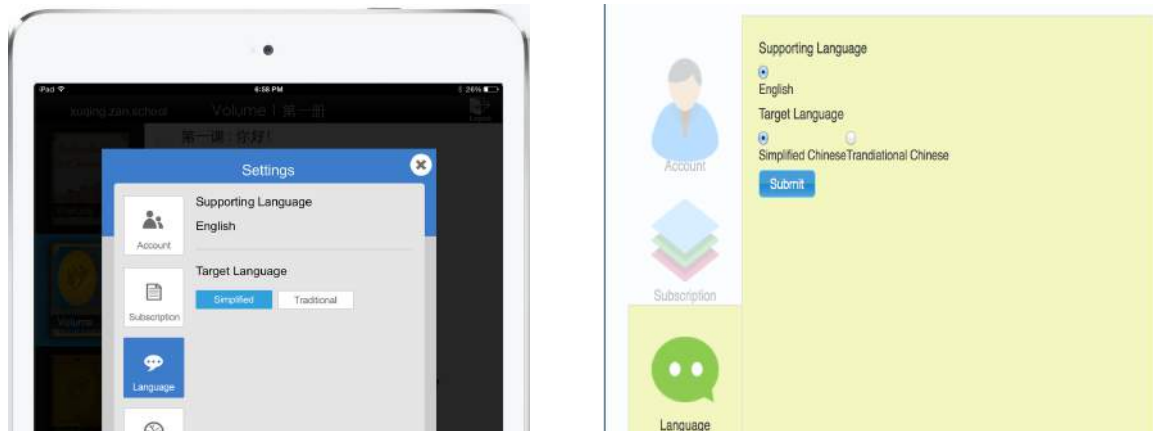
### Account Set-up

Click on "Account" button to change your profile information and change passwords



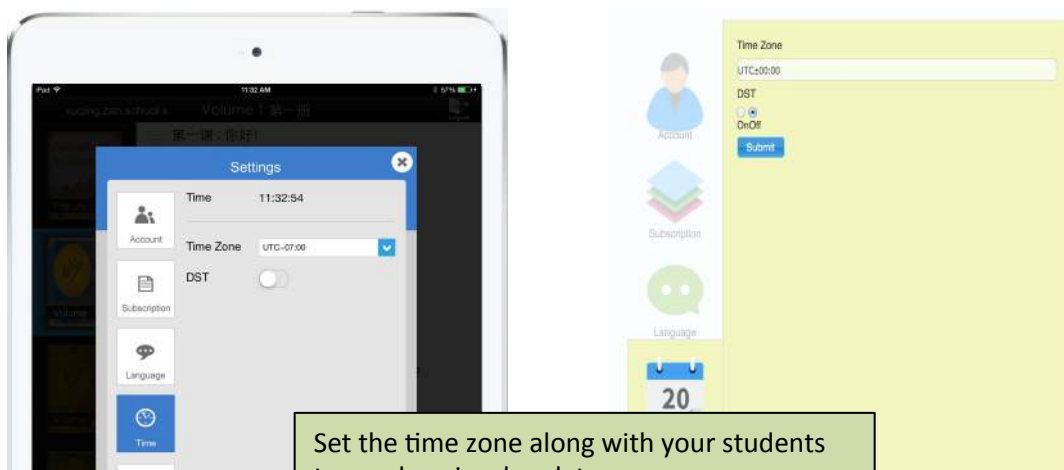
## Language Set-up

Click on the “Language” button and select “Simplified” or “Traditional” and click Submit. All of the characters throughout the app, will switch according to your selection.



## Time Zone Set-up

Set the time zone. Be sure to set your time zone according to teachers' time zone to synchronize due dates.



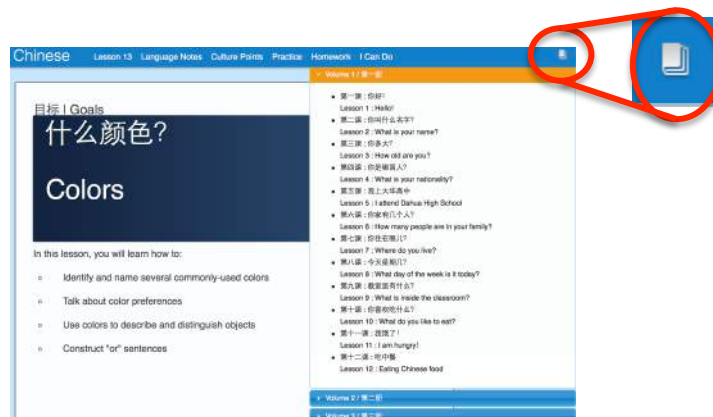
Set the time zone along with your students to synchronize due dates.

- Eastern Standard Time is UTC – 05:00
- Central Standard Time is UTC – 06:00
- Pacific Standard Time is UTC – 07:00

DST is daylight saving time.

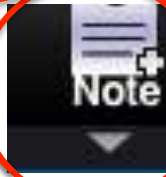
### 3b. LESSON LIST

- For iPad, click on the lesson icon located on the left side of the upper toolbar to quickly navigate to the other 11 lessons in the volume.
- For web, click on the lesson icon located on the right side of the upper toolbar to quickly navigate to the other 11 lessons in the volume and the other three volumes.



## 3c. IPAD FUNCTION: NOTE and NOTELIST

1



2



3



4



1. Click on “Note” icon located on the right-hand side of the upper toolbar.
2. Start typing your note. The note will be saved and marked according to the section that it was recorded in.
3. To access all of your notes, click on the “NoteList” icon on the right-hand side of the bottom toolbar.
4. All the notes are listed by volume, then by lesson, and then by the subsection within the lesson. The first sentence of each note is displayed on the summary page. Click on any note to access to the entire note.
5. Each note is linked to where the original note was made for easy navigation.

Note: The note functionality is available throughout the lesson.

### 3c. IPAD FUNCTION: EMAIL

**1**

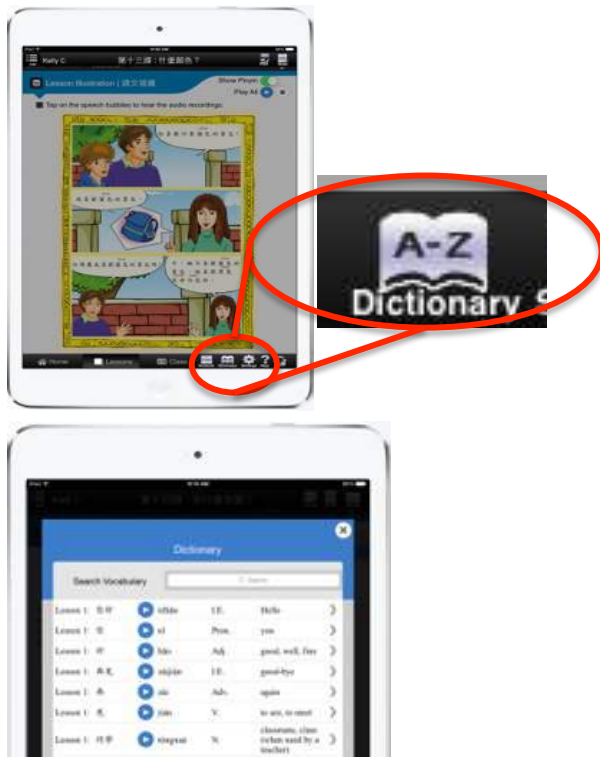
1. Click on “Email” icon located on the right-hand side of the upper toolbar.
2. Clicking the icon will automatically connect with the Mail app on the iPad and attach the files/work from the specific page into the body of the email

**2**

Note: The email functionality is only available for the Speaking and Writing Composition subsections of the Practice and Homework area.

### 3c. IPAD FUNCTION: DICTIONARY

1



1. Click on “Dictionary” icon located on the right-hand side of the lower toolbar and search for word either in English or Chinese.
2. Users can also highlight a word or phrase in the app and ask the dictionary to look-up the meaning and pronunciation.

2



### 3c. IPAD FUNCTION: SYNC

Sync function allows students to save records, data.



Synced



Syncing



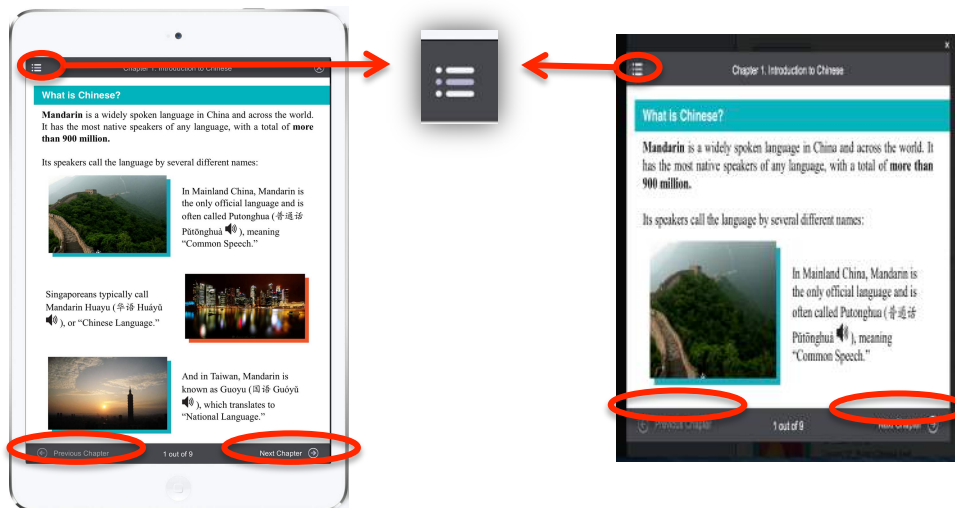
Stop  
syncing

### 4. PRELUDE

Once you've finished with login and setup, you are ready to experience the charm of the Chinese language. Before exploring the lessons, take a moment to explore the “prelude” section. Prelude is a jumpstart to the Chinese language, with nine short introductions regarding Pinyin and pronunciation, tones, punctuation and grammar, and helpful guides to the structure of Discovering Chinese Pro.



Click the list button to go over and get access to all sections in Prelude. You can also click “Previous Chapter” and “Next Chapter” locating on the left lower hand and right lower hand to switch between chapters.



## 5. EXPLORING A LESSON

Click on a lesson to start your study. Each lesson is divided into 6 different sections: Lesson, Language Notes, Culture Points, Practice, Homework and I Can Do.

The menu bar is located on the top to provide easy navigation throughout the lesson.



### 5a. LESSON INTRODUCTION




Each lesson is presented in 4 sub-sections: Goals, Animation, Illustration and Lesson Text. These different sections help the teacher to connect with students with varying learning styles.

#### Goals

This is a list of the lesson objectives aligned with ACTFL standards, and is connected with the “I Can” section at the end of the lesson.




### Animation

Each lesson has an animation that provides you with a quick multimedia overview of each lesson. You can easily play , pause , and expand the video to full screen 



### Illustration

Each lesson has a comic-book style illustration. Click on any speech bubble to hear the pronunciation of the sentence. Have the students challenge themselves by removing all the pinyin by sliding the pinyin switch to "OFF". Look for the dots  located either at the top or the bottom of the illustration to see if there are more pages.



## Lesson Text

Use the sliders in the top right corner to control whether the Pinyin or English translation are displayed.

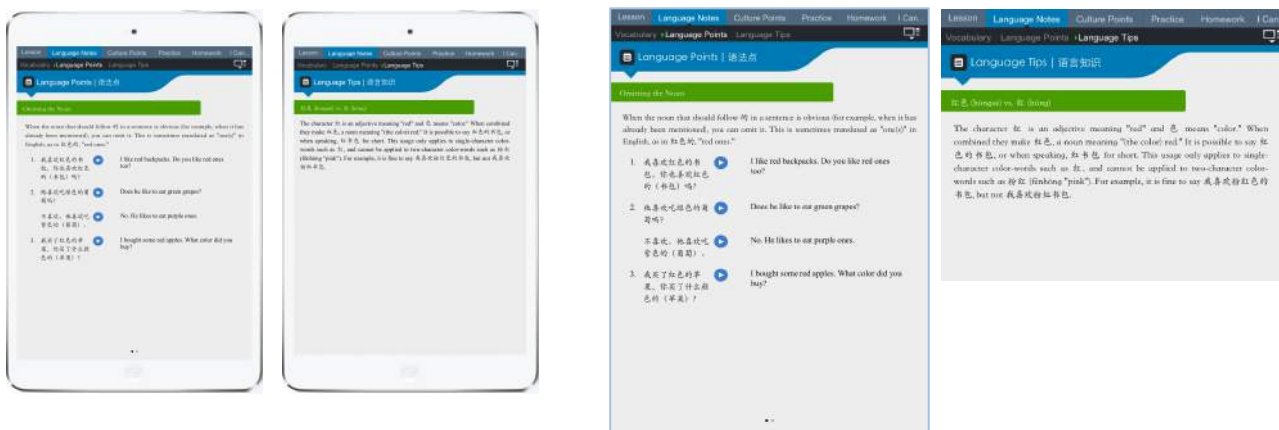


### 5b. LANGUAGE NOTES

The language notes section consists of the lesson vocabulary, language points, and language tips. Each lesson has up to 4 pages of vocabulary covering Lesson Vocabulary, Required Vocabulary, Proper Nouns, and Optional Vocabulary. This will be noted by the number of dots at the bottom of the page. Swipe and advance to the next page.



After the vocabulary section, go to language points section and language tips section. Each lesson covers 3-5 grammar points related to the sentence structures introduced in the lesson text. Each lesson has 2-3 language tips discussing certain nuances related to the Chinese language.

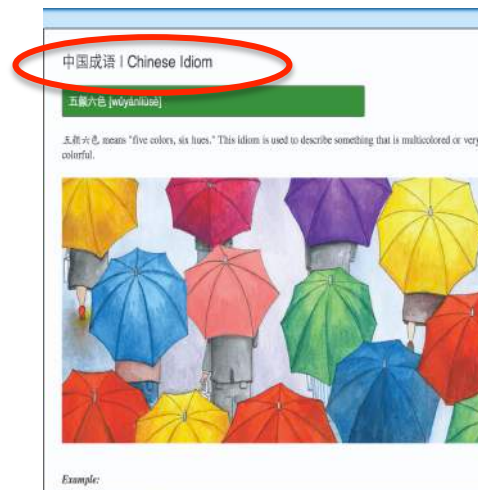


### 5c. CULTURAL POINTS

The cultural points section exposes students to the rich heritage of the Chinese culture and the Chinese language. The first section is called Discovering China, which focuses on various topics related to the lesson.



Each Cultural Points section also presents a Chinese idiom 成语 found in the Chinese language, such as 五颜六色.

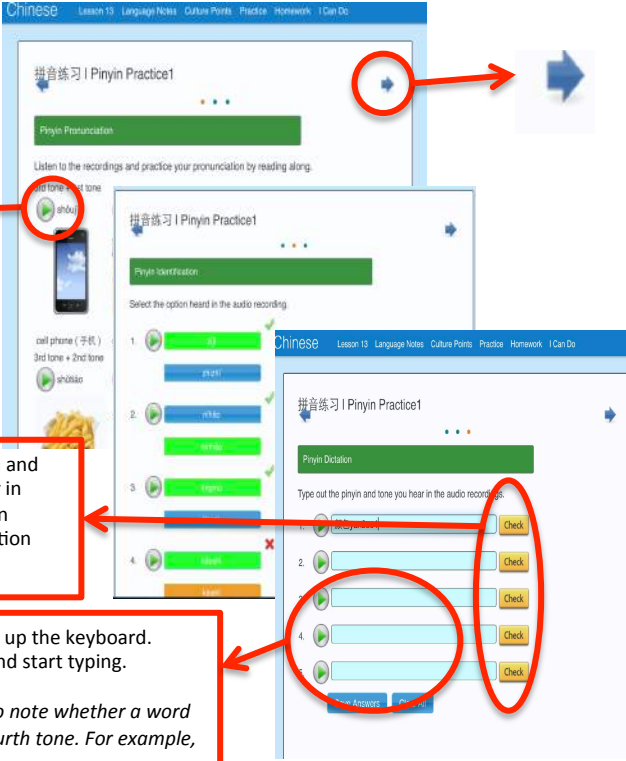


## 5d. PRACTICE

The practice section includes 7 sections to develop each student's reading, writing, speaking, listening, typing and pinyin skills.

### Pinyin

There are three practices for Pinyin and Pronunciation: Pinyin Pronunciation, Pinyin Identification and Pinyin Dictation. Click on the forward arrows to advance to the next practice on your computer.



Practice listening and imitating the pronunciation by pressing the play button.

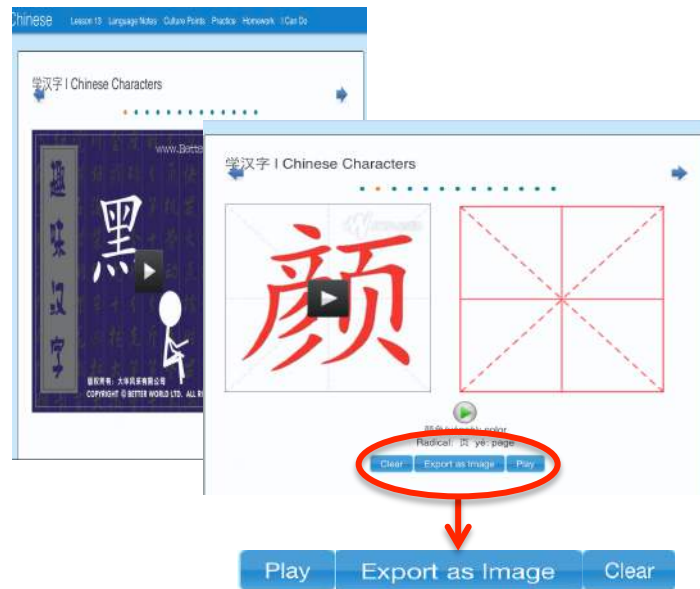
Click the "Check" button and self-correct your answer in both Pinyin Identification session and Pinyin Dictation session.





Click on the text box to bring up the keyboard. Select the pinyin keyboard and start typing.

*Note: Use the numbers 1-4 to note whether a word uses first, second, third or fourth tone. For example, ma3 for 馬.*

## Characters

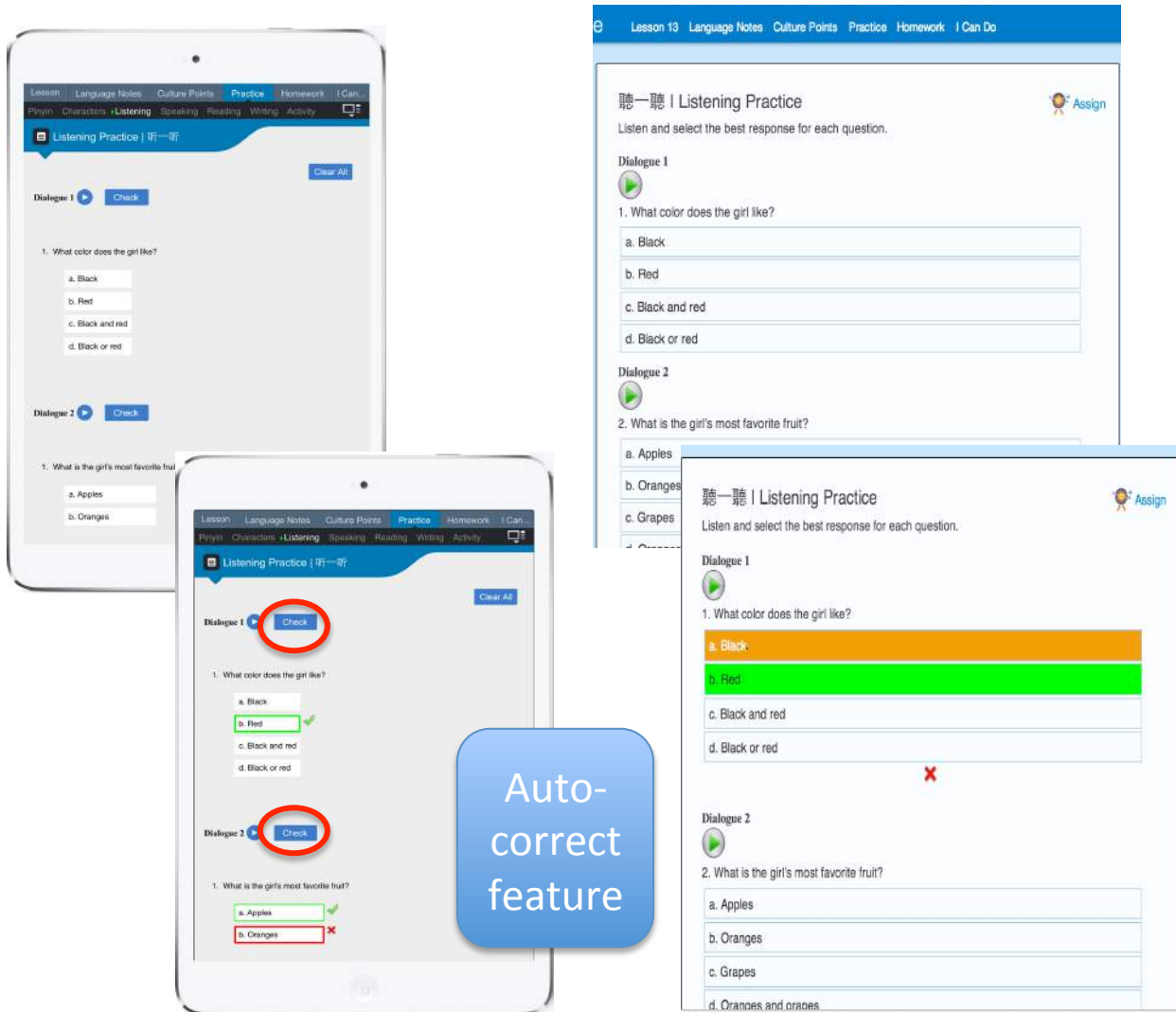
- Click one of the boxes on the left-hand scrolling panel to activate the animations. Be sure to scroll up and down the panel to see all the characters for that lesson.
- Magical Chinese Characters: These are short animations of how Chinese characters like hei 黑 evolved from pictographs.
- Character Writing: Try writing the character in the writing pad following the animation, and then press the “play” button to see if your stroke order is correct.



Find the play button on your iPad  or your computer  to play the stroke order.  
To save the image to your device, click  on your iPad or “Export as Image” on your computer.  
To erase the image on the writing pad, click  on your iPad or “Clear” on your computer.

### Listening

For iPad users, click on the play button to listen to the audio and choose an answer. Your students can then click the “Check All” button and use the auto-correct feature. For web users, there is no check button and once choose the answer the system would auto-correct it.



The image displays three screenshots of the BetterChinese interface for listening practice. The top-left screenshot shows the app on a tablet with a 'Check' button circled in red. The bottom-left screenshot shows the app on a tablet with the 'Check' button circled in red and a blue callout box labeled 'Auto-correct feature'. The right-side screenshot shows the website interface with a red 'X' indicating an incorrect answer.

**Dialogue 1**  
1. What color does the girl like?  
a. Black  
b. Red  
c. Black and red  
d. Black or red

**Dialogue 2**  
1. What is the girl's most favorite fruit?  
a. Apples  
b. Oranges



**Dialogue 1**  
1. What color does the girl like?  
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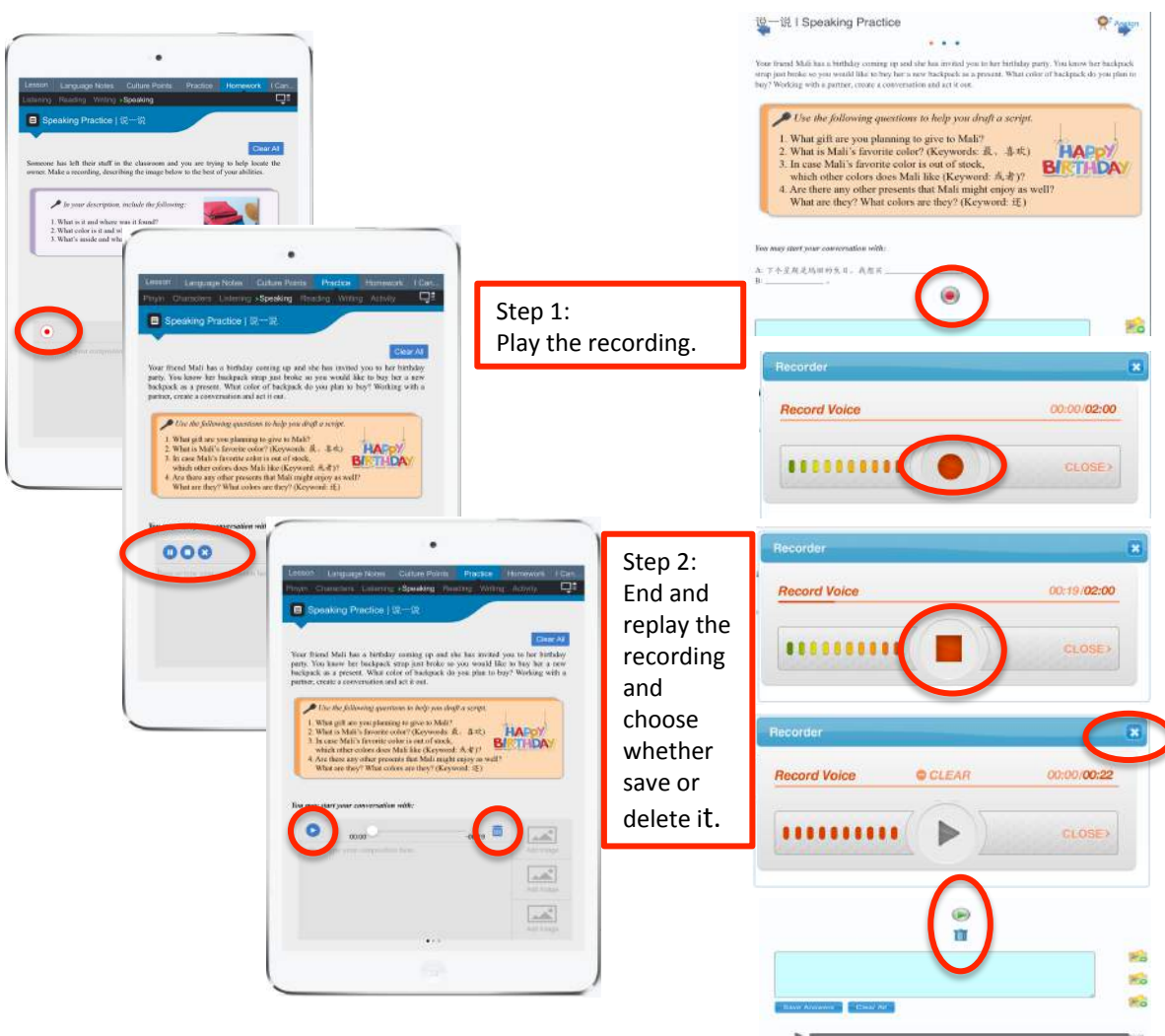
**Dialogue 2**  
1. What is the girl's most favorite fruit?  
a. Apples  
b. Oranges  
c. Grapes  
d. Oranges and oranes

### Speaking

Each lesson has 2-4 practice exercises for speaking. Be sure to remind your students to scroll up and down to make sure they see the complete question.

1. Hit the play button to start the recording. (5 minute recording time)
2. The stop button ends the recording for the user to playback the recording and choose whether to save or delete.
3. The delete button removes the current recording and allows the user to start again.

Note: For iPad users,  the pause button pauses your recording. Press the  to continue your recording. However, web don't have such function of pausing and continuing recording.



**Step 1:**  
Play the recording.

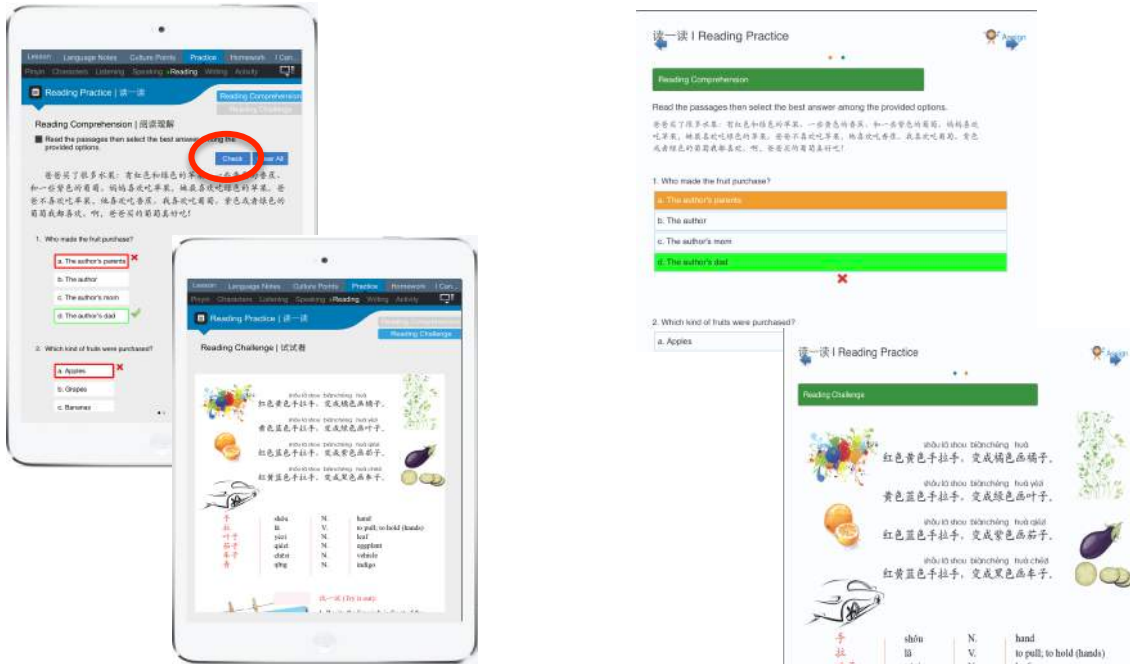
**Step 2:**  
End and replay the recording and choose whether save or delete it.

### Reading (读一读)

Each reading section has 2 types of practices.

Reading comprehension with multiple choice answers and auto-check function.

Reading Challenge section incorporates vocabulary from current and previous lessons as well as some new vocabularies, which enables differentiated teaching and learning.

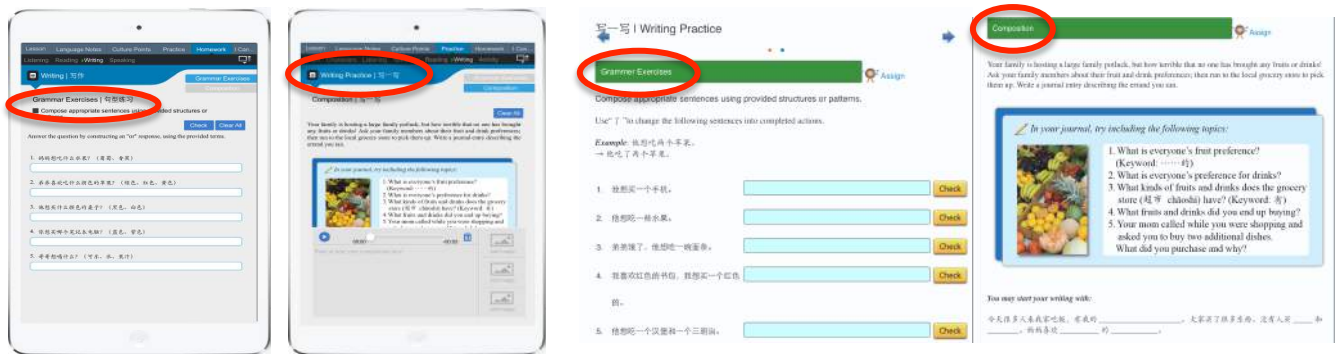


### Writing

The writing section allows the students to practice writing focused on two specific areas.

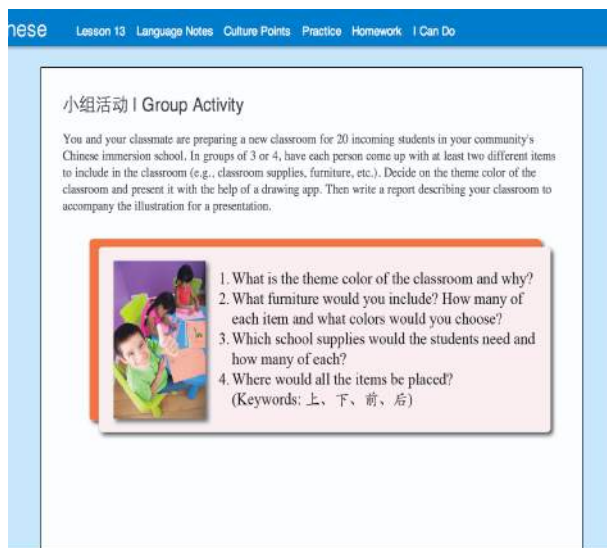
1. Grammar: There is an auto-correct feature that allows you to self-check their work
2. Composition: These questions allow you to write compositions with image illustrations.

In both areas, just click on the textbox to bring up the keyboard. Remember to click on the globe to switch language inputs.



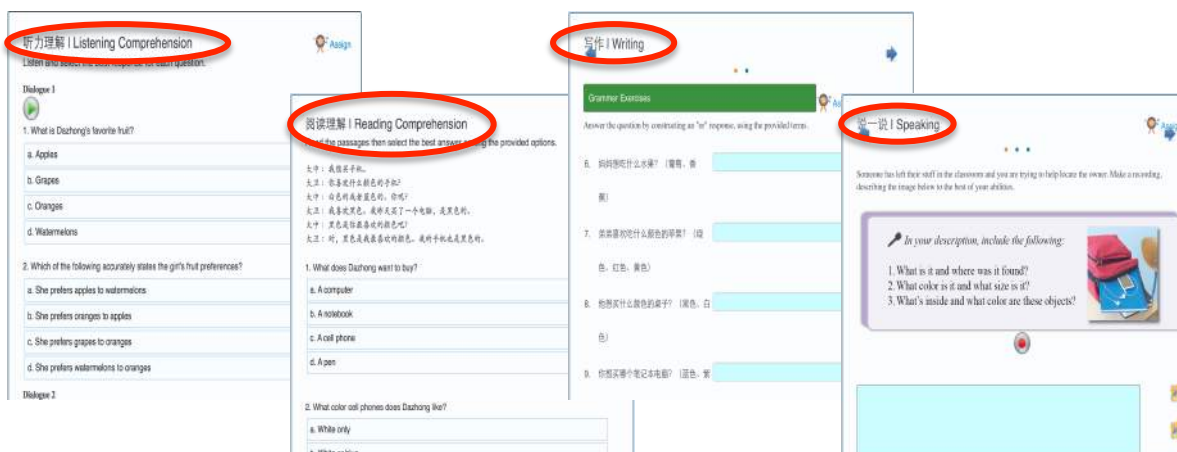
### Group Activity

Divide up the students and tie it all together with a group activity. Encourage the students to use the camera features on the iPad as well. For example, in the exercise on the right, the students can take photos of themselves and attach them to their homework submission by clicking on the image buttons on the right.



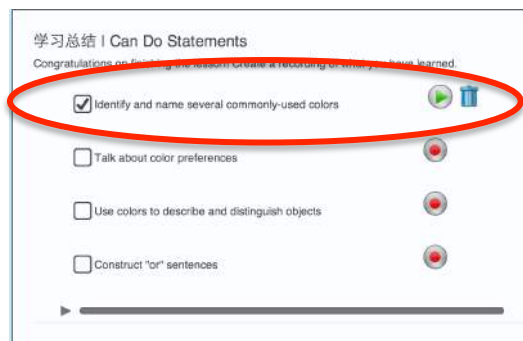
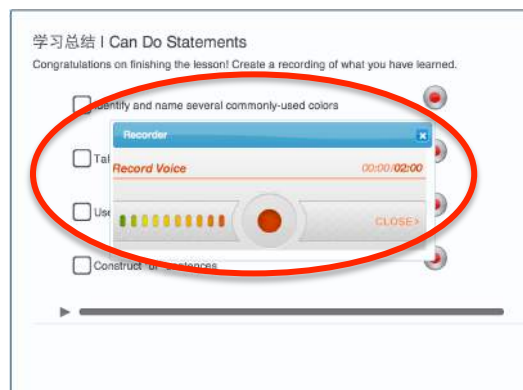
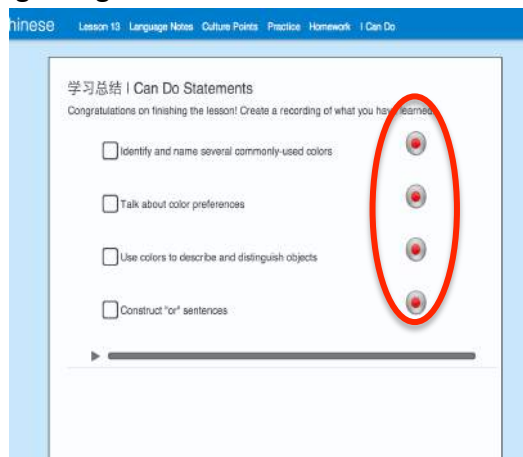
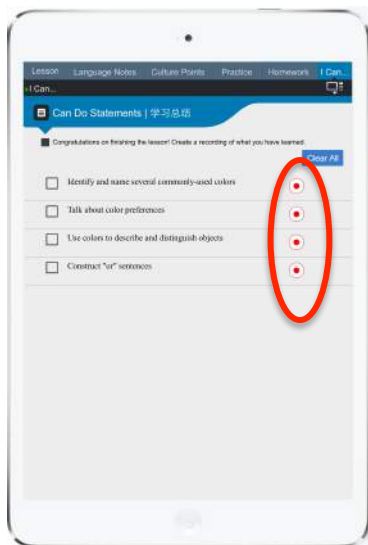
### 5e. HOMEWORK

The homework section provides an additional set of exercises to further hone those developing Chinese language skills.



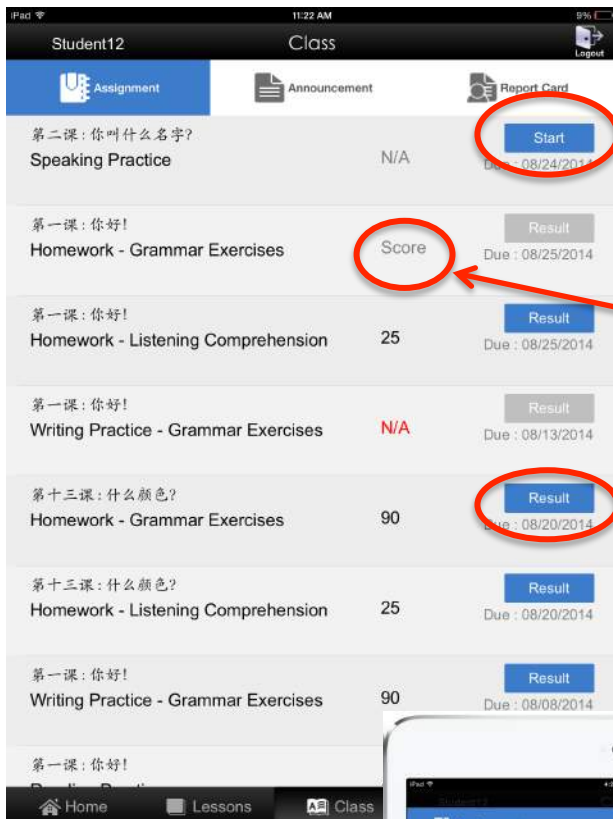
### 5f. CAN DO STATEMENTS

The Can Do Statements provides a place for you to record and self-assess their progress against the lesson objectives stated at the beginning of the lesson.



Discovering Chinese Pro also provides function for students to display your assignments, messages and grades related to your assignments.

### 6. ASSIGNMENT



- they MUST click on the “START” button on the assignments page to submit their answers to the teacher.

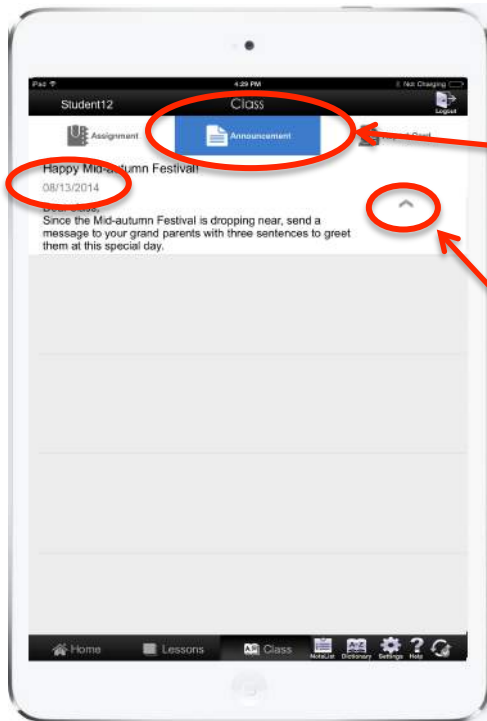
- The open-ended questions for the Speaking and Writing assignments will require the teachers to grade them individually. So you have to wait for grade assigned by your teacher.

- Click on “Result” to review your grade and comments from teacher.



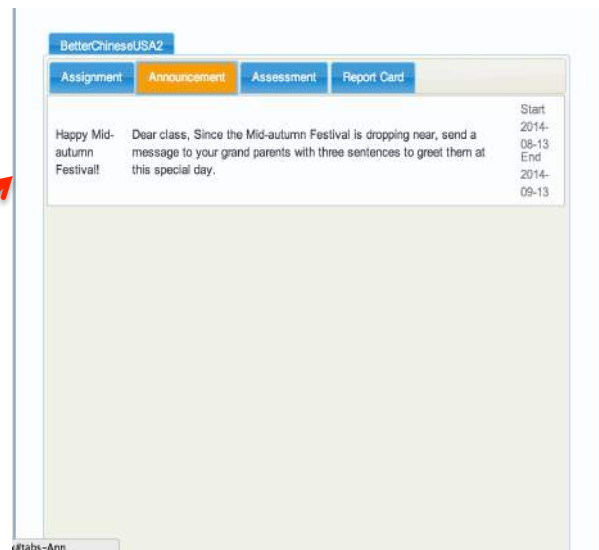
### 7. ANNOUNCEMENT

This is where you can receive message and communicate with teachers as a whole or individual.



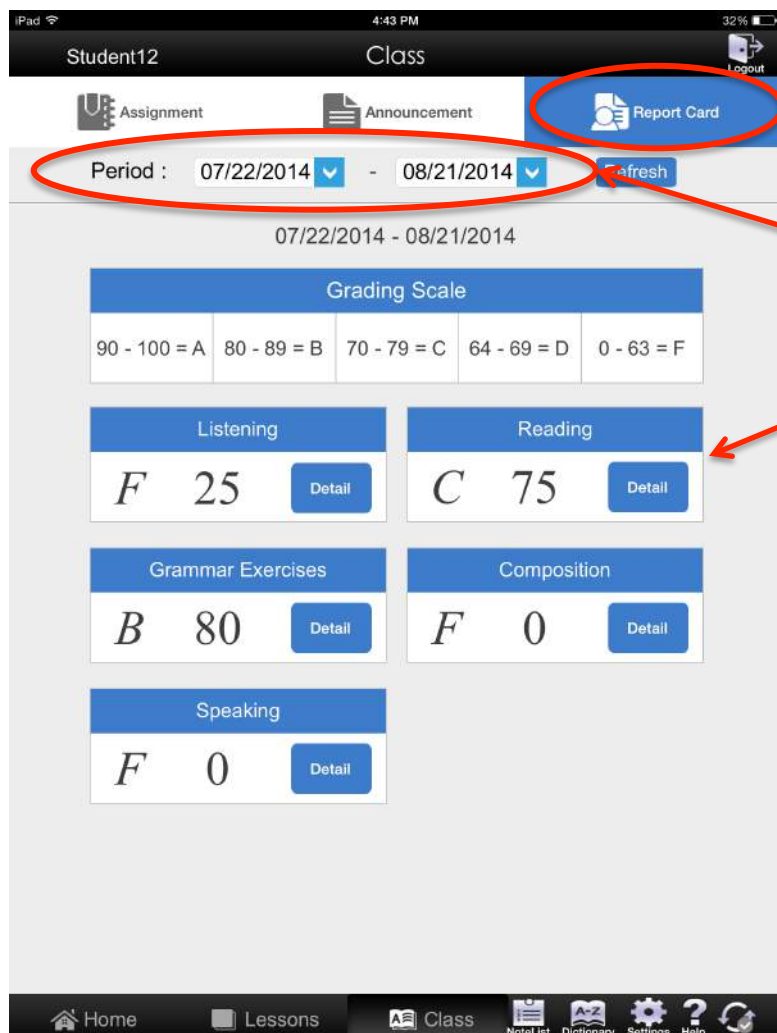
- Click here to bring up history of written messages
- Each message includes when the announcement was posted
- Click on the ^ arrow to expand or hide the details of the announcement

For web, there is no “^ arrow”.



## 8. REPORT CARD

Report card provides students a tool to self-manage and track your grading.



- Click on “Report Card” to check the average grade of each section.
- Specify the date period to narrow down the grading scale.
- The Grade calculation is the average of each assignment.